



# Jain Center Community Rental Guide



Rental Estimate work sheet										
Name										
Home #				Cell #						
Address										
Rental Dates(s)				M	T	W	Th	F	Sa	Su
Qualify for Members Rate?	Y	N	No. of People							
Hall/Package Selected:										
Stage selected:										
Room selected:										
Other Room(s) selected:										
Sub Total – Basic Charges: (A)										
<b>Discounts:</b>										
Event on Monday to Thursday	20% Off of (A)									
Event on Sunday	8% Off of (A)									
Event finishes before 4PM	20% Off of (A)									
Community/Dinning- combo	10% Off of (A)									
Sub Total – Discounts: (B)										
Special Promotional Discounts: (C)										
<b>Other Charges:</b>										
Additional hrs	1	2	3	4	5	Hrs X 12% of (A)				
Full Day Rental	0.8 X (A)									
Light Usage on Stage A	Hrs X \$100									
Audio Rental Selected										
Cleaning Dinning area										
Food Usage in Community Hall	Yes	No								
Any other Chares										
Sub Total – Other Charges: (D)										
Total Estimated charges: (A)-(B)-(C)+(D)										
Deposit required:										
Date:				Prepared By:						

- Discounts:**
- Add 20% discount for Monday-Thursday Events.
  - Add 8% discount for Sunday Events.
  - Add 20% discount for Events completing before 4PM.
  - Add 10% discount for combination of any community hall (A/B) with dinning (E/F).
  - Basic audio system B1 is included with community hall rental.
  - Any US based tax-exempt organization is eligible to get Members rate.

- Other Charges:**
- 12% charges for each additional hour after 6hr rental.
  - Full day rental charged at 1.8 times base rate, and will cover up to 12 hrs or maximum until midnight.
  - \$150 cleaning charges for any dining area.
  - \$250 for food usage in community halls (up stairs).
  - Light usage on Stage A @\$100/hr.
  - Audio/Video equipment charges for additional package.

- Rate Guidelines:**
- JSMC Life Members of at least two year prior the date of the event will be eligible to receive Members rates for the event for registered family members.
  - Security Deposit (SD) required at the time of contracting.
  - SD - \$500 for Members and \$1000 for Non-members or actual rental charges, whichever is lower.
  - Payment in full and security deposit required 15 days prior to the event.
  - Setup can be done per chosen plan as agreed and attached with the contract.
  - Classroom partitions can be opened up per request.
  - Kitchen facility can be used just to warm up the food.

Contact: Facility Superintendent@ 630-837-1077 or Hemant Shah@ 630-933-8311 or Tejas Shah@ 224-715-8373 or Arvind Shah@ 847-971-3377  
 Jain Center can arrange your whole party with delicious menu and attractive decoration. For Food Services Contact Hitesh Shah@ 630-379-9080