



Jain Center Community Rental Application



Rental Date(s):		Day(s):	M Tu W Th F Sa Su	Time slot:	
Applicant's Name:				Number of people expected:	
Address:			City:		Zip:
Home Ph:		Mobile:		Email:	

Purpose for renting: _____ If family social event, please

indicate the name of the person(s) the event is held for: _____

Your relationship to the above named person(s): _____

If food served during the event, Caterer's Name: _____

Caterer's contact info: _____

Are you a Life member of JSMC? YES / NO. If Yes, which year you became a life member: _____

The room(s) you want to rent: _____ Stage: A / B / Both

Would you need to use special lighting? YES / NO (Special stage lightings are available at \$100/ hour)

Would you need any of the halls, dining area, stage or kitchen for the purpose of decoration and/or setting up prior to the actual time of rental? YES / NO (Contact facility rental in-charge for the rates)

Total amount of the estimated rental charges (Self estimate attached): _____

Deposit amount Submitted: _____ Check No.: _____

Note: Payment in full MUST be received along with a copy of liability insurance no later than 90 days prior to the date of the proposed rental. Terms and Conditions will apply per the provisions of the JSMC Rental Agreement.

Special requests, if any: _____

Applicant's Signature: _____ Date: _____

Please provide two references with names address and phone numbers:	For Jain Center use only:
1	Received on: _____
2	Approved on: _____
	Approved by: _____
	Party notified w/approval on: _____